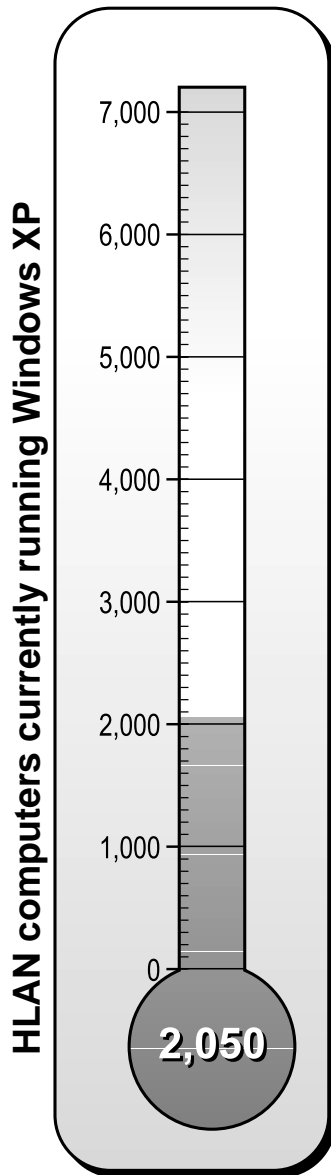


Hanford XP Migration Project update



Office XP is one of the primary components of the XP Migration Project. It helps you complete common business tasks including word processing, e-mail, presentations, data management and analysis, and much more. Here are some new features, and ways they can work for you.

Smart Tags: Smart Tags are a set of buttons that are shared across the Office applications. These buttons appear automatically when you perform certain actions (such as pasting or auto-correction) to keep the relevant commands close at hand. This makes it easier for you to complete some of the most common Office tasks.

Task Panes: Task Panes give you easy access to your important tasks in a single integrated view. From the Task Pane, which appears on the right side of the screen, you can perform searches, open or start a new document, view the contents of the clipboard, format your documents and presentations, or even access translation and template services via the Web. Different Task Panes will appear with specific Office XP applications.

Application and Document Recovery: Office XP now provides you with the option of saving current files at the time an error occurs in an application. As a result, you will spend less time recreating your documents, spreadsheets, databases and presentations. It also provides a safer method for shutting down an application that is not responding. You can choose to shut down a non-responding application while initiating the recovery of the document.

Send for Review: Office XP gives you the tools needed to successfully collaborate on documents. When a document is sent for review (From File > Send To menu), the correct reviewing tools are automatically turned on for others to review. When the document is sent back, users can merge the changes back into the original document.

XP Project Home Page

<http://www.rl.gov/xp>

XP Application Testing Matrix

<http://www.rl.gov/xp>
under the "APP Testing" tab

XP Project Mailbox

^Windows XP Project